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Boral Limited

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MINUTES

BORAL WOLLERT COMMUNITY REFERENCE GROUP – NOVEMBER 2024

Date: 6 November 2024

Time: 4:30pm-6:00pm

Venue: Galada Community Centre, 10a Forum Way, Epping

Attendees:

Boral

Melinda Farrell, Community Relations and
Engagement Specialist

Andrew Rankin, Wollert Quarry Manager

John Matthew, Quarry Operations Manager

Kate Woodbridge, National Community Relations and
Stakeholder Manager

Robert Medley, Senior Environmental Business
Partner

Independent Chair

Jane Lovell

Meeting secretariat

Penny Wedesweiler

Earth Resources Regulator

Lionel Woodford

CRG member apologies

Sally Clark

Stephen O'Regan

Terri Elliott

CRG members not in attendance

Louis Ocean Pacifique

Aaron Colautti

Tom Tofts

Deepshika Vangoori

Paul Ferronato

Ajay

Hammad Shamsi

Katie Harrigan

Jason Page

Sally Ford

CRG members in attendance

Gary O'Sullivan

Cheryl Rozario

Stewart Sibanda

Jacqui Tumney

Olga Proskurina

Esther Tsafack

Shane Williams



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Meeting minutes

4.30 – 4.35

1. Introduction and acknowledgement of country

- Jane welcomed the group and introduced herself as the CRG's independent facilitator. She highlighted a commitment to running meetings on time and noted that at times during a meeting she may need to wrap up conversations to ensure the meeting runs smoothly. She requested members be mindful about time when making contributions. Jane has a varied background around agriculture and managing projects with contested access to resources and spent time working in federal parliament in that portfolio. She ensures conversations are on target and respectful.
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4.35 – 4.40

2. Conflict of interest, code of conduct and terms of reference

- Stephen, Sally and Terri were recorded as apologies
 - Jane confirmed that everyone present had signed the code of conduct and terms of reference. She highlighted the following:
 - o The purpose of the CRG is to provide a forum for discussion between Boral's Wollert team and representatives of the community on issues that are related to the operation of the quarry.
 - o It has been established to develop good working relationships to promote information sharing and two-way conversation. It allows Boral to keep the community informed, respond to concerns and allow for engagement and educational opportunities.
 - o The CRG is an advisory and consultative group and not a decision-making group. Boral will hear community concerns but any actions taken will be decided on by Boral.
 - o All conversations must be calm, considerate and respectful.
 - o All media enquiries about the site must be directed to Boral and any CRG enquiries should be directed to Jane. CRG members can respond to media as individuals but must not speak on behalf of the CRG
 - o Chatham House rule governs the CRG: members may speak about what is raised during a CRG meeting but cannot attribute names to discussions.
 - o Conflict of interest (Col) declaration will be circulated. Col may apply if people are shareholders, business interests exist or CRG members receive community funding or sponsorship. Col will be dealt with as required. **Action: distribute Col declarations – Melinda Farrell.**
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4.40 – 4.50

3. Boral introductions

- Andrew Rankin, Quarry Manager at Wollert. Has been working at the quarry for five years and has worked at Boral for 40 years. He's worked across all facets of quarrying including drilling, blasting and crushing.
 - Mel Farrell, Community Relations and Engagement Specialist. Has worked at Boral for 26 years and has worked in over 10 roles. She's worked in the community engagement role for about 10 months.
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- Robert Medley, Senior Environmental Business Partner. He works across all of Boral's quarries in Victoria. He's interested in hearing views on the Wollert quarry and keen to understand where Boral and the community can work together.
 - John Matthew, Quarry Operations Manager. Has been with Boral for over 20 years and moved into quarries in June. He's looking forward to engaging with the community.
 - Kate Woodbridge, National Community Relations and Stakeholder Manager. Has joined the group from Canberra and is part of Boral's national community engagement team.
 - Penny Wedesweiler, Stakeholder Engagement Advisor: Penny works for a resources consultancy, Grounded Resource Advisory, in stakeholder engagement role. Boral is a client of Grounded and Penny has been supporting Mel to establish the CRG meeting, including taking the minutes of the meeting.
 - Jane thanked Boral and noted that minutes would be distributed within a week. **Action: Jane noted that minutes will be circulated within a week – Penny Wedesweiler, Jane Lovell, Melinda Farrell**

4.50 – 5.10

4. CRG member introductions and group discussion of:

- a. Why you joined the CRG and interests/concerns
 - b. Your connections to the community
 - c. What are your expectations of this group and of Boral?
- Gary O'Sullivan: Lives in Epping area not far from quarry. Is interested in what quarry operations involve. He has over 40 years' experience in the chemical industry. He'd like to learn about what goes on at the quarry and provide feedback where he can.
 - Esther Tsafack: Has been in Australia for 24 years and works as an economist. She lives in South Morang and sees Boral trucks frequently. She's attending the CRG because of a curiosity in Boral's operations. She's interested in being part of a community group.
 - Jacqui Tumney: Lives reasonably close to the quarry and noted she struggles to get onto Findon Road. She's lived in Epping for a few years. Whilst she has no direct community associations, her husband is a primary school teacher and she can share information through that network.
 - Olga Proskurina: Has a chemistry background in asphalt design. She's lived in Epping for two years and resides close to the quarry. She'd like to know more about the quarry's operations and would like to do a quarry site inspection.
 - Shane Williams: Is a tech consultant in the manufacturing industry.
 - Stewart Sibanda: Lives close to the plant and experiences issues with dust and noise. He'd like to contribute to the management of environmental concerns.
 - Cheryl Rozario: Works in governance and was looking for an initiative to give back to the community. She'd like to learn more about quarry management. She's been in South Morang for 33 years. She has no expectations and knows nothing about quarries so would like to learn more and understand how her contributions can be useful.
 - Lionel Woodford, Earth Resources Regulator (ERR). Lionel has been with ERR for 14 years. ERR regulates the quarry against work plan conditions. He's here to understand how Boral responds to community concerns. He encouraged residents to contact the quarry first if there are any concerns. Jane raised a potential conflict of interest and
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Lionel noted that under government regulations (MRSDA), everything that is discussed at the CRG is confidential. Kate highlighted Boral's commitment to openness and transparency and welcomed Lionel's attendance.

- Olga noted she feels an occasional vibration and would like to understand what it is. She feels education around operations is critical before forming judgement.
- Jane noted that dirt, dust and monitoring were raised as concerns throughout the application process and their impact on the community. There was an interest in Boral's operations and policies as well as the quarry's future plans.

5.10

5.25

5. Boral Wollert Quarry overview

- Andrew, Mel and Robert presented on Boral's operations and dust, water and noise management. *Refer to accompanying slides for further detail on the presentation.*
- Questions and actions discussed during the presentation:
 - o **Action: Andrew to distribute a quarry map with the minutes.**
 - o **Action: Due to shared interest in Boral's operations amongst CRG members and what the quarrying process looks like, Mel will put together a quarry operations flow chart.**
 - o Esther asked whether independent dust monitoring occurs. Rob noted that it is monitored by a third party and Boral manages the data.
 - o Andrew noted that any concerns can be actioned in real time. **Action: Any issues can be reported directly to Andrew on his mobile 0401 897 783. CRG**
 - o Mel noted that Boral is consistently seeking ways to support their local community and that she'd like to speak to Jacqui about her connection to the local school. **Action: Mel to speak to Jacqui re. community sponsorship.**
 - o Work plan variation (WPV): Boral hasn't applied for a WPV yet. Boral is still operating within its permitted extractive zone and is looking to implement progressive rehabilitation. **Action: Boral to present on the WPV process and anticipated quarry changes.**

5.25 – 5.45

6. Questions and discussion

- The group expressed an interest in attending a site visit and viewing a quarry blast.
 - Cheryl asked whether Boral receives feedback/complaints from community. Andrew noted that they don't at this stage but that any complaints are registered in an internal system. He noted that residences are being built closer to the quarry and that Boral plans to share quarry information with residents.
 - Cheryl commented that Boral has invested in positive community projects and asked whether there's enough of a community presence in Wollert. Mel noted that part of the role of the CRG is to expand its presence in the community and encouraged the CRG members to get in touch if Boral can support any community projects.
 - Cheryl asked whether resources in the quarry were being depleted. Andrew answered that stone isn't a renewable reserve but that all operations go through approvals and assessments to ensure environmental compliance. **Action: Jane noted that a future CRG agenda item could include an education piece around environmental monitoring – Jane Lovell, Mel Farrell**
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- Esther asked whether there was a requirement to engage with the community. Mel confirmed that there was and that there are a range of ways that Boral currently engages including newsletters and site tours. Mel noted she would like to know what the local community would like from Boral and that they're keen to find opportunities to work with the CRG. **Action: CRG to provide feedback to Mel re. ways to work together.**
 - Gary asked whether Boral's license falls under WorkSafe. Lionel noted the site is regulated under ERR. Andrew noted the quarry doesn't have an EPA license but information is regularly communicated with the agency. **Action: Inclusion of an education piece around Boral's regulatory environment – Mel Farrell**
 - Olga asked whether surveys to residents were ever distributed. **Action: Mel to check past documentation to understand any survey history.**

5.45 – 5.55

7. Any other business

5.55 – 6.00

8. Meeting close

Next meeting: Site visit before end of March. Preferred days Tuesday, Wednesday or Thursday. **Action: Confirm site tour date by mid-February.**



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Action items

Agenda item	Activity	Person responsible
2. Conflict of interest, code of conduct and terms of reference	Distribute conflict of interest declarations	Jane/Mel
3: Boral introductions	Minutes will be circulated within a week.	Penny, Jane, Boral
5. Boral quarry overview	Distribute a quarry map with the minutes	Andrew
5. Boral quarry overview	Put together a quarry operations flow chart	Mel
5. Boral quarry overview	Report issues directly to Andrew on his mobile – 0401 897 783	CRG members
5. Boral quarry overview	Speak to Jackie re. community sponsorship	Mel
5. Boral quarry overview	Present on the WPV process and anticipated quarry changes	Boral
6. Questions and discussion	Include an education piece around environmental monitoring as a future CRG agenda item	Jane/Boral
6. Questions and discussion	Provide feedback to Mel re. ways to work together.	CRG members
6. Questions and discussion	Include an education piece around Boral's regulatory environment as a future CRG agenda item	Jane/Boral
6. Questions and discussion	Check past documentation to understand any residential survey history	Mel
8. Meeting close	Confirm site tour date by mid-February.	Jane/Boral